COMMUNITY MENTAL HEALTH

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DATE: June 3, 2010

TO: MCCMH Executive Staff
             MCCMH Directly-Operated Provider Staff

FROM: John L. Kinch
             Executive Director

RE: **EXECUTIVE DIRECTIVE 4 / 2010
             DELETION OF ADMINISTRATIVE POLICY**

MCCMH Administrative Policy 3-01-060, "Approved Abbreviations for Records," has been made obsolete due to its inclusion into the MCCMH MCO Policy Manual as MCO Policy 2-017, "Abbreviations, Acronyms and Symbols for Record Use."

The MCCMH Administrative Policy Manual intranet website page, and the MCO Policy Manual and Executive Directives internet website pages have been updated accordingly.

You may access this and other Executive Directives by visiting the MCCMH internet website by holding the cursor over "MCCMH Policies" and clicking on "MCCMH Exec. Directives."

JLK/lfm